

Comal County Emergency Services District No. 1

Regular Meeting Minutes

April 21st, 2026

NOTICE is hereby given that a Regular Meeting of the Board of Commissioners of Comal County Emergency Services District No. 1 will be held on Tuesday, April 21st, 2026, beginning at 4:00 p.m., at the Bulverde Spring Branch Fire & EMS Station 1, Conference Room, 353 Rodeo Drive, Spring Branch, TX, 78070.

DISCUSSION / ACTION ITEMS

Attendees:

President - Josh Dean - Present
Vice President – James Sellers – Absent
Assistant Treasurer - Henry Delgado – Absent
Treasurer - Daryl Grieger – Present
Secretary – Sonny Loudon – Present
Attorney John Peeler – Present via phone conf.
General Manager – James Shadle - Present
Kay Derrick – Comptroller – Present
Chief Southwell – Present
Assist Chief Daniel Torres - Absent
Captain David Powell – Absent
Chief Todd Morgan - Present
Establish Quorum – a quorum is present
Public Attendees – None

Called the meeting to order, established a Quorum at 4:02 pm

1. Approve Mar 17th, 2026, Meeting minutes. – All Commissioners
 - > Motion to accept minutes from last meeting: A. Loudon
 - > Seconded by: D. Greiger
 - > Motion carried unanimously
 - > Minutes will be given to K. Derrick for filing and posting
2. Review and discuss the Chief's monthly report. – Monthly report provided by Chief Southwell.
 - > No action taken
3. Review and Discuss General Managers monthly report- James Shadle
 - > No action taken
4. Discuss and update on renters, leases for Station 5 property, including any necessary action on the same. -Chief Southwell, Kay Derrick, James Shadle
 - > No action taken
5. Review and discuss Comal County ESD1 granting exemptions for the 2026 District's property tax levy. - John Peeler
 - > K. Derrick will contact Comal Appraisal District on data for evaluation with different scenario's for exemption amounts and the effect on ESD1 revenues.
 - > J. Schadle will project next 3 years of ESD1 revenues that would be required to meet our strategic plan.
6. Discuss and update on the proposed purchase of properties, including any necessary action on the same. - John Peeler, Chief Southwell, Kay Derrick, James Shadle
 - > Will discuss during executive session – no action taken

7. Consider and approve bills/invoices to be paid. Kay Derrich, James Shadle
 - A) Check # 541 to Andrews Myers (property attorney) for 1,565.00
 - B) Check # 542 to BSBES for a tool set for the EVT truck for 4,144.99
 - C) Check # 543 to CNA Surety for surety bond for treasurer for 925.00
 - D) Check # 544 to Coveler & Peeler for legal expenses for March 2026 for 1,215.00
 - E) Check # 545 to Motemayor Britton Bender PC for 2025 auditing work to date for 2,500.00
 - > Motion from A. Loudon to pay checks as read.
 - > Seconded by D. Grieger
 - > Passed unanimously
8. To review and act as necessary on financial matters, including district depositories, investments, investment actions, investment policy, and district debit and to receive monthly financial reports. - Kay Derrich, James Shadle.
 - > No action taken
9. Review and discuss updates on Capital Items and approve purchases, orders, repairs, and upgrades. Discuss quotes for Stations and Vehicles. - Chief Southwell, James Shadle
 - > No new issues
 - > No action taken
10. Review and act to set the date and time for the district's regular meeting for May 2026. – All Commissioners
 - > Next meeting was set for May 26th at 4 PM at Station 1
11. Commissioners' request for items or follow-up for the next board meeting - All Commissioners
 - > No requests made
12. Executive Session regarding personnel, legal, and real estate matters. – All Commissioners
 - > Started at: 5:08 pm
 - > Ended at: 5:31 pm
 - > After executive session: Motion by D. Grieger to move forward with the purchase of land discussed in closed session. Seconded by A. Loudon. Vote was unanimous
13. Adjourn. – All Commissioners
 - > Meeting adjourned at 5:33

The Board of Commissioners is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney pursuant to Chapter 551.071 of the Texas Government Code; discussing real property matters pursuant to Chapter 551.072 of the Texas Government Code; discussing gifts and donations pursuant to Chapter 551.073 of the Texas Government Code; discussing personnel matters pursuant to Chapter 551.074 of the Texas Government Code; discussing security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. If the Board decides to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and the provision from the Open Meeting Act that authorizes the closed or executive session. Comal County Emergency Services District No. 1 and the Bulverde-Spring Branch Emergency Services are committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request by calling (830) 228-4501 for assistance and information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.

Arthur (Sonny) Loudon – Secretary Comal ESD-1